

Use double line spacing, 1" margins, and an easy-to-read font such as 12-point New Times Roman.

A Polished Paper is a Better Paper

Title. The title should be located approximately 1/3 of the page.

John Q. Student

Your Name (approximately 2/3 of the way down the page).

Polished Paper 101

Course

Professor Polish

Your Professor's Name

Date

Date